



ENTRY TO SCHOOL PROGRAM

Registered Behaviour Analyst

Are you passionate about making a difference in the lives of children and their families? If you're dynamic, enthusiastic, and eager to learn, we'd love to have you on our team at ACT Learning Centre!

Position Overview

We are currently seeking a full-time Registered Behaviour Analyst (RBA) to join our team. You will play a vital role in our Entry to School (ETS) program and our private ABA practice.

In this unique role, you will divide your time between our government-funded ETS program and our private practice.

The ETS program is a 12-month program that supports autistic children as they prepare and start school for the first time. The first 6 months of the program is a group program that supports autistic children in developing school readiness skills across areas such as communication, play, social interaction, functional routines, behaviour self-management, pre-academic learning, and attention. During the second 6 months of the program, the supervisory team (OT, SLP, RBA) provides transition support to the school teams (at their request) as the child transitions to school.

The group program is delivered through a multidisciplinary model of service, which includes program implementation by classroom facilitators who come from a variety of educational backgrounds, including ECE, CDA, OTA, and ABA. As a vital member of the ETS supervisory team (OT, SLP, RBA), you will provide weekly coaching and consultation to a team of classroom facilitators who are implementing the group program.

In addition to your involvement in the ETS classroom, you will also oversee a small caseload of clients within our ABA private practice.

Position Type

- Full-time, permanent
- Monday – Friday

Location(s)

- 50 Frank Nighbor Place, Kanata and 106 Colonnade Rd., Nepean
- The position offers a hybrid work model, allowing for some remote work based on program needs.

Salary and Benefits

- \$79,560.00 - \$94,477.50 annually based on experience and qualifications.



- Comprehensive benefit package fully covered by the company.
- Paid vacation and sick leave to support your well-being.
- Paid continuing education opportunities to enhance your skills and knowledge.
- Receive mileage reimbursement for travel expenses as required.

Why Work at ACT Learning Centre?

- Opportunity to work in the MCSS-funded Entry to School Program.
- Work in an environment where decisions are made quickly and efficiently, leading to a responsive and client-centered approach.
- Join a supportive, collaborative, and professional team that values your input and provides ongoing support and development.

Key Responsibilities

- Supervise all staff and children within the ETS classroom, ensuring a safe and supportive environment.
- Lead and provide support in managing challenging behaviours.
- Develop and implement behaviour intervention plans and teaching programs for children and youth with autism and other developmental disabilities.
- Administer various assessments, including curriculum-based, preference, and functional assessments, as needed.
- Maintain clinical records in compliance with RBA professional standards.
- Complete client progress reports regularly.
- Collaborate with parents and caregivers, providing coaching and updates on treatment goals and strategies.
- Work closely with Occupational Therapists and Speech-Language Pathologists to develop multidisciplinary recommendations and programming, integrating neuro-affirming practices.
- Conduct team meetings and supervision sessions for staff as needed.
- Train therapists on the implementation of teaching programs and behaviour intervention plans.
- Provide clinical guidance to support clients in transitioning to school.
- Maintain accurate clinical and administrative documentation in accordance with organizational policies.
- Participate in ongoing professional education and development.
- Attend and actively participate in all required team meetings.

Requirements

- Master's degree in Applied Disability Studies, Psychology or related field.
- Maintain good standing with the College of Psychologists and Behaviour Analysts of Ontario



- Proven experience working with autistic children and youth.
- Demonstrated leadership abilities, with experience providing guidance and support to a team, particularly in high-pressure or stressful situations.
- Strong verbal and written communication skills, with the ability to effectively engage with team members and families.
- Ability to promote interdisciplinary collaboration, ensuring the team's goals and strategies are successfully implemented.
- Significant managerial or supervisory experience.
- Professional, positive demeanour and ability to maintain composure during challenging situations.
- In-depth knowledge of child development principles.
- Flexible, adaptable, and able to thrive in a high-demand, dynamic environment.
- Experience working in a classroom setting with children and youth.
- Creative, self-motivated, and able to work independently.
- Strong decision-making skills, with the ability to prioritize tasks and solve problems effectively.
- Exceptional interpersonal skills, with a demonstrated ability to manage conflict and foster positive relationships.
- Proficiency in both English and French is preferred.
- A successful Vulnerable Sector screen.
- Valid driver's license and access to a reliable vehicle.

About Us

ACT Learning Centre is a leading-edge, dynamic, multidisciplinary practice in Ottawa and Kingston. We are a multidisciplinary team of Speech-Language Pathologists, Occupational Therapists, Social Workers, Registered Behaviour Analysts, Communicative Disorders Assistants, Occupational Therapy Assistants, Classroom Facilitators, and Supervised Instructor Therapists, providing exceptional services to children and youth with autism or other developmental disorders/delays and their families.

ACT Learning Centre is one of the local providers of the Caregiver Mediated Program under the Ontario Autism Program (the Play Project) and the only local provider of the Entry to School Program (a school readiness program funded under the Early Years Pillar of the Ontario Autism Program). We have a busy multidisciplinary practice with multiple locations throughout Ottawa and a growing private practice in Kingston.

ACT Learning Centre is committed to creating a diverse environment and is proud to be an equal-opportunity employer. All qualified applicants will receive consideration for employment regardless of ethnicity, race, colour, religion, gender, gender identity or expression, sexual orientation, nation of origin, genetics, disability, age, or veteran status.



ACT Learning Centre complies with the Accessibility of Ontarians with Disabilities Act (AODA). Accommodation is available on request for candidates taking part in all aspects of the selection process.

Visit <https://actlearningcentre.ca/> to learn more!