



OCCUPATIONAL THERAPIST

Are you passionate about making a difference in the lives of children and their families? If you're dynamic, enthusiastic and eager to learn, we'd love to have you on our team at ACT Learning Centre!

We're seeking a skilled Occupational Therapist who values autonomy and flexibility in a supportive environment. At ACT, you'll be able to focus on what you do best—helping clients achieve their therapeutic goals—while working in a dynamic and rewarding setting.

Position Overview

In this unique role, you will divide your time between our government-funded Entry-to-School (ETS) program and our private OT practice.

The ETS program is a 12-month program that supports autistic children as they prepare and start school for the first time. The first six months of the program is a group program that supports autistic children develop school readiness skills across areas such as communication, play, social interaction, functional routines, behaviour self-management, pre-academic learning and attention. As a vital member of the ETS supervisory team (OT, SLP, RBA), you will provide weekly coaching and consultation to a multidisciplinary team of paraprofessionals who are implementing the group program. During the second six months of the program, the supervisory team (OT, SLP, RBA) provides transition support to the school teams as the child transitions to school.

In addition to your role in ETS, you will deliver personalized occupational therapy services within our private practice. This will allow you to apply your expertise to diverse clients, further enriching your professional experience.

Position Type

- Full-time, permanent
- Monday – Friday; A 37.5-hour work week, with start/end times between 8 AM - 5 PM.

Location(s)

The successful candidate may be required to work at the following locations:

- 50 Frank Nighbor Pl. Kanata
- 106 Colonnade Drive, Nepean
- 2713 Lancaster Rd. Ottawa

The position offers a hybrid work model, allowing for some remote work based on program needs.



Salary and Benefits

- \$79,560.00 - \$94,477.50 annually based on experience and qualifications.
- Comprehensive benefit package fully covered by the company.
- Paid vacation and sick leave to support your well-being.
- Paid professional development opportunities to enhance your skills and knowledge.
- Receive reimbursement for travel expenses as required.

Why Work at ACT Learning Centre?

- **Autonomy and Flexibility:** Enjoy the opportunity to shape your caseload and treatment plans with increased independence and adaptability.
- **Streamlined Operations:** Our dedicated intake team manages scheduling and pre-service documentation so you can focus more on therapy and less on administrative tasks.
- **Continuity of Care:** Build solid and enduring relationships with your clients. Our approach ensures sustained and impactful therapy.
- **Quick Decision-Making:** Work in an environment where decisions are made quickly and efficiently, leading to a more responsive and client-centered approach.
- **Supportive Team Environment:** Join a collaborative and professional team that values your input and provides ongoing support and development.
- **Dedicated Therapy Spaces:** Work in dedicated offices and treatment rooms for effective Occupational Therapy.

Key Responsibilities

- Assess skills including emotional and behavioural regulation, social skills, sensory processing and oral, fine and gross motor development.
- Develop treatment plans and intervention strategies to support the development of targeted skills.
- Collaborate with a multidisciplinary team to develop comprehensive individualized programming.
- Offer clinical guidance to aid the client's transition to school.
- Provide supervision to occupational therapy assistants in implementing the prescribed treatment plan.
- Participate in teaching and mentoring students and staff in best practices.
- Adhere to the standards of practice regarding assessment protocols and therapeutic techniques.
- Maintain documentation (clinical and administrative) following organizational policies.
- Maintain confidentiality following organizational policies.
- Participate in ongoing professional education and development.
- Participate in all team meetings when required.



Requirements

- M.Sc. in Occupational Therapy or equivalent.
- Membership (or eligibility for) with the College of Occupational Therapists.
- Experience working directly with autistic or neurodiverse children is an asset.
- Exceptional communication skills, both oral and written.
- Ability to work independently and co-operatively as part of an interdisciplinary team.
- The ability to provide service in both English and French is preferred.
- A successful Vulnerable Sector screen.
- Valid driver's license and access to a reliable vehicle.

About Us

ACT Learning Centre is a leading-edge, dynamic, multidisciplinary practice in Ottawa, Pembroke and Kingston. We are a multidisciplinary team of Speech-Language Pathologists, Occupational Therapists, Social Workers, Registered Behaviour Analysts, Communicative Disorders Assistants, Occupational Therapy Assistants, Classroom Facilitators, and Supervised Instructor Therapists, providing exceptional services to children and youth with autism or other developmental disorders/delays and their families.

ACT Learning Centre is one of the local providers of the Caregiver Mediated Program under the Ontario Autism Program (the Play Project) and the only local provider of the Entry to School Program (a school readiness program funded under the Early Years Pillar of the Ontario Autism Program). We have a busy multidisciplinary practice with multiple locations throughout Ottawa and the valley, and a growing private practice in Kingston.

ACT Learning Centre is committed to creating a diverse environment and is proud to be an equal-opportunity employer. All qualified applicants will receive consideration for employment regardless of ethnicity, race, colour, religion, gender, gender identity or expression, sexual orientation, nation of origin, genetics, disability, age, or veteran status.

ACT Learning Centre complies with the Accessibility of Ontarians with Disabilities Act (AODA). Accommodation is available on request for candidates taking part in all aspects of the selection process.

Visit <https://actlearningcentre.ca/> to learn more!